Volume of SNAP Clients

All Offices

395

279

300

239

14

337

205

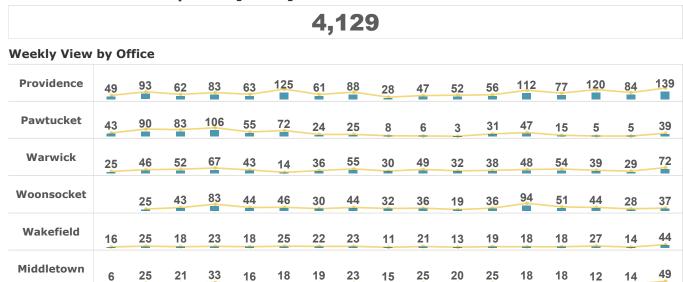
233

247

380

SNAP Client Volume by Office[Tasks]

304



124 11 Sep 18 Sep 25 Sep 02 Oct 09 Oct 16 Oct 23 Oct 30 Oct 06 Nov 13 Nov 20 Nov 27 Nov 04 Dec 11 Dec 18 Dec 25 Dec 01 Jan

184

139

Week of Lobby Creation Date[2016]

258

192

This graph shows the weekly view of client volume (number of tasks associated with a SNAP case) at each office. This data also displays the weekly volume of tasks across all offices. This data only accounts for SNAP clients where a task has been created when an individual has been checked into the lobby. The State welcomes additional feedback on best practices for tracking clients where no task is created through an automated process. A list of the actual tasks have been included in a separate spreadsheet.

Volume of SNAP

Avg. Wait Time of SNAP Clients

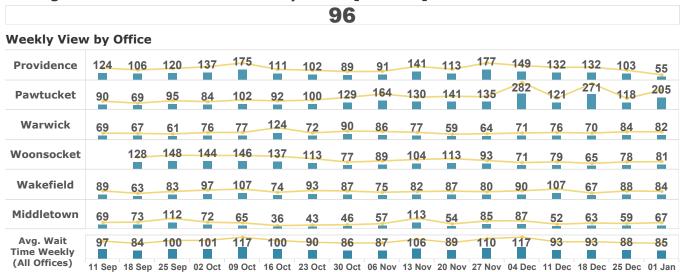
SNAP Case

SNAP Cases
Terminated

Benefit Mismatch

SNA P Be nef..

Average Wait Time of SNAP Clients by Office [Minutes]



Week of Lobby Creation Date[2016]

Avg. Wait time of SNAP clients - This graph shows the weekly view of the average time SNAP specific clients are waiting in each office. This data assumes that a family on multiple programs is coming into the office to be served for SNAP even if they are checking on the status of additional programs (i.e. Medicaid, Child Care, etc.). The wait times represented in this list are for the same population represented in the 'Volume of SNAP clients' report. Daily wait times are tracked in a separate spreadsheet which is included.

The State tracks wait time from the point of arrival to a check in booth, at which point a ticket is issued. All clients are required to proceed to security before reaching the ticket booth, limiting our ability to track clients before this point. We are currently using the best means available of tracking, including the same tracking methodology used at other State offices such as the Department of Motor Vehicles. We look forward to any suggestions that you may have in helping us better track wait times in our offices.

Volume of SNAP

Avg. Wait Time of

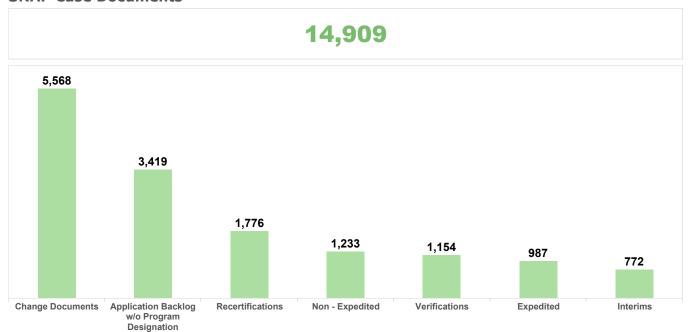
SNAP Case documents

SNAP Cases
Terminated

Benefit Mismatch

SNA P Be nef..

SNAP Case Documents



SNAP Case Documents - This graph shows the number of SNAP Case documents which have been scanned and indexed and falls under the following categories - Interims, Recertification's, Expedited SNAP, Change Documents, Verifications, and Non-Expedited SNAP. There is also a designation included called 'Application backlog w/out Program Designation which accounts for applications which have been scanned and indexed however no program has been assigned during the application registration process (application registration still in progress for this population). The data is included in this report and will be incorporated into the FNS backlog template following the submission of the corrective action plan responses.

Avg. Wait Time of

SNAP Case

SNAP Cases Terminated

Benefit Mismatch Analysis SNAP Benefit

FN S -..

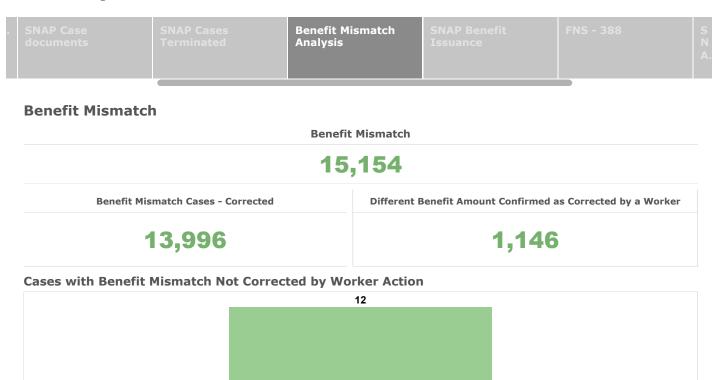
SNAP Cases Terminated

	11,051																
Weekly Vie	Veekly View																
Providence	7	698	22	21	20	25	39	60	31	485	346	152	56	39	1,130	1,403	52
Pawtucket	6	363	15	11	6	25	14	29	21	234	173	66	22	19	587	765	23
Woonsocket	3	237	6	8	8	12	15	37	15	172	123	57	28	14	444	521	19
Wakefield	3	231	3	5	5	8	7	15	5	101	74	37	9	6	257	238	14
Warwick	1	137	1	3	5	6	4	9	4	95	66	42	6	11	252	290	11
Middletown	1	49	3	6	2	10	6	5		46	25	17	3	7	95	142	2
Grand Total	21	1,715	50	54	46	86	85	155	76	1,133	807	371	124	96	2,765	3,359	121

Sep 11 Sep 18 Sep 25 Oct 02 Oct 09 Oct 16 Oct 23 Oct 30 Nov 06 Nov 13 Nov 20 Nov 27 Dec 04 Dec 11 Dec 18 Dec 25 Jan 01

Week of Eligibility Authorization Date [2016]

SNAP Cases Terminated - This graph shows the number of SNAP Cases terminated as a result of a processed change or other ineligibility factor (to include non-receipt of recertification packets). The date displayed is the date that eligibility is authorized for a cases which was terminated. The requested terminations and reasons are included in a separate more detailed report as requested. Please note that an individual case can be terminated for more than one reason. For example if an individual exceeds the gross income limit, net income limit, and has an FPL > 130% then three records will be counted in the detailed reason report however this summary report shows the case terminated one time.



Cases - Not Corrected Benefit - Not Touched by Worker

Benefit Mismatch Analysis - This view shows the number of SNAP Cases which had a benefit mismatch at the time of conversion. The corrected benefit mismatch cases represent the number of cases which were a benefit mismatch at the time of conversion however the cases are now receiving the same benefits previously received prior to the RI Bridges deployment. The Benefit Mismatch Cases - Not Corrected, represents the cases which are still not receiving the same benefits the clients were previously receiving. A large subset of the cases which are not receiving the same benefits now as they were prior to the RI Bridges deployment, have been worked by a case worker **and are now receiving the corrected benefits**. Of the originally reported 12 cases which are not receiving the same benefits and a worker has not corrected the benefits received, these cases have been assigned to a worker to resolve the benefit mismatch.

SNAP Cases
Terminated
Benefit Mismatch
Analysis
SNAP Benefit
Issuance
FNS - 388
SNAP Recertification
Packets Received
II
C...

SNAP Monthly Benefit Issuance

OCT - 2016	NOV - 2016	DEC - 2016	JAN - 2017
\$20,808,519	\$21,680,602	\$21,673,688	\$20,776,573

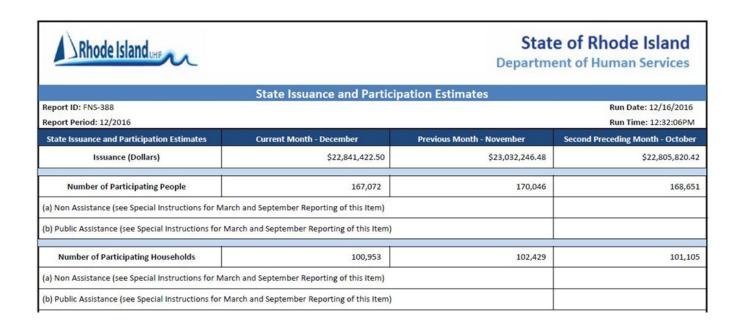
Daily Benefit Issuance



SNAP Benefit Issuance - This view shows the amount of Monthly Benefit Issuance for the month of October, November, December, and January along with its corresponding daily issuance amount. The monthly numbers represent the amount issued at the time of the monthly batch issuance process where as the daily number represents daily transactions which occur throughout the month. The total number of cases with duplicate issuance since the last report was 7 cases. All 7 cases were as a result of manual issuances and none as a result of system issues.

P Ca		FNS - 388	Call Center Metrics
ses			

FNS - 388



This displays the current FNS-388 report executed as of 12/16/2016.

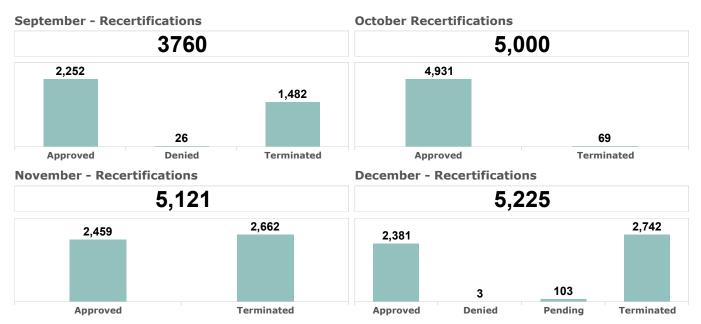
SNA Benefit Mismato
P Ca Analysis

SNAP Benefit
Issuance

FNS - 388

SNAP Recertification Packets Received **Call Center Metrics**

Recertifications



SNAP Recertification Packets Received - The data represented in this graph represents the number of individuals who were up for recertification in a given month. Data in past months remains consistent with what was reported historically for these months. Data in the months of November and December represent the most recent eligibility determination for these cases since both months were not complete at the time of the last submission. For November and December if a client was originally terminated due to a packet not being received and have since re-applied or submitted a packet that has been completed, the data represents their current eligibility status. Cases displayed as pending for the month of December represent cases where a recertification packet was received and a pending verification still exists for a worker to process.

SNA Benefit Mismatch P Ca Analysis SNAP Benefit Issuance SNAP Recertification Packets Received Call Center Metrics

Call Center Metrics

Week Ending	Total Calls	Handled by Prompts	Calls Entering Queue	Callers Requesting Callback	Callers Choosing to Wait	Chose to Wait, Abandoned	Avg. Wait Until Abandoned mm:ss	Chose to Wait, Avg. Wait hh:mm:ss	Avg. Callback Time hh:mm:ss	Avg. Handle Time mm:ss
9/10/2016	5,628	2,006	3,622	1,333	2,289	1,603	9:47	0:14:40	2:00:14	4:13
9/17/2016	9,477	3,352	6,125	2,587	3,538	3,206	13:29	0:27:35	8:53:32	4:22
9/24/2016	10,406	3,998	6,408	2,589	3,819	3,397	17:30	0:39:15	10:40:09	5:20
10/1/2016	12,582	4,760	7,771	3,299	4,472	4,433	19:55	1:20:15	19:12:13	4:33
10/8/2016	11,610	5,265	6,345		6,345	6,041	40:30	1:12:30		6:14
10/15/2016	9,210	4,483	4,727		4,727	3,512	20:11	1:02:31		9:27
10/22/2016	8,880	4,088	4,754	115	4,639	2,790	13:05	0:35:37	0:32:03	6:24
10/29/2016	8,787	4,246	4,493	1,848	2,645	2,016	12:00	0:31:48	1:22:11	7:08
11/5/2016	11,298	5,471	5,760	1,957	3,803	3,090	17:59	0:34:19	6:48:24	7:15
11/12/2016	6,912	2,931	3,981	38	3,943	3,153	23:42	1:11:55	1:22:10	10:22
11/19/2016	10,308	4,521	5,787	1,602	4,185	2,879	13:25	0:34:02	86:44:06	10:23
11/26/2016	6,218	2,776	3,442	734	2,708	1,694	15:27	0:29:02	62:56:53	10:26
12/3/2016	10,968	4,474	6,494	1,725	4,769	3,635	18:53	0:48:02	88:48:47	10:00
12/10/2016	9,596	4,353	5,243	1,359	3,884	2,472	16:47	0:36:58	150:16:04	9:13
12/17/2016	8,365	3,513	4,852	961	3,891	2,546	20:25	0:37:02	19:21:59	9:32
12/24/2016	6,533	1,264	5,269	506	4,763	3,443	25:08	0:59:54	12:48:58	9:34
12/31/2016	5,187	1,140	4,047	536	3,511	2,625	38:47	1:19:10	76:01:36	10:21

Applications by Week Received

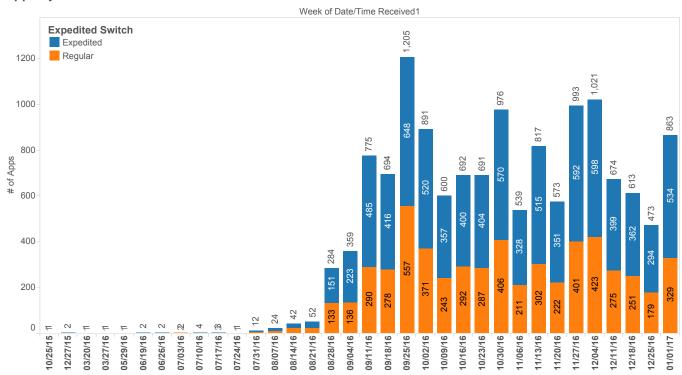
Applications by Week Registered

Online Applications
Received by Week

Weekly Determinations Weekly
Determinations by

Exp edit ed ..

Apps by Week Received



This graph shows the number of SNAP applications by the week in which they were received. Received date is defined based on the date stamp on the application corresponding to the day when the applicant filed their paperwork with DHS. Applications are defineded as DHS-2 Applications, or those documents indexed as DHS-2 Applications. It is possible that mis-indexed documents will show up in this count, and if they are re-indexed these values will change. This graph shows all applications, work in progress and determined.

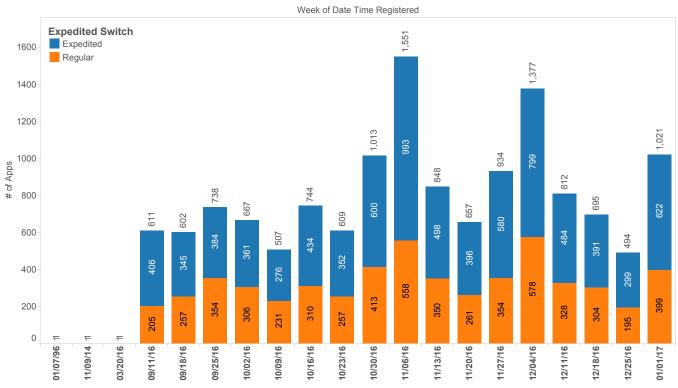
Applications by

Applications by Week Registered

Online Applications
Received by Week

Weekly Determinations Weekly Determinations by Channel Exp edit ed ...

Apps by Week Registered



This graph shows the number of SNAP applications by the week in which they were registered (put in to RI Bridges). Registered date is the date on which a clerical worker took the paper form and entered it in to the system to be worked by an eligibility technician. This graph shows all applications, work in progress and determined.

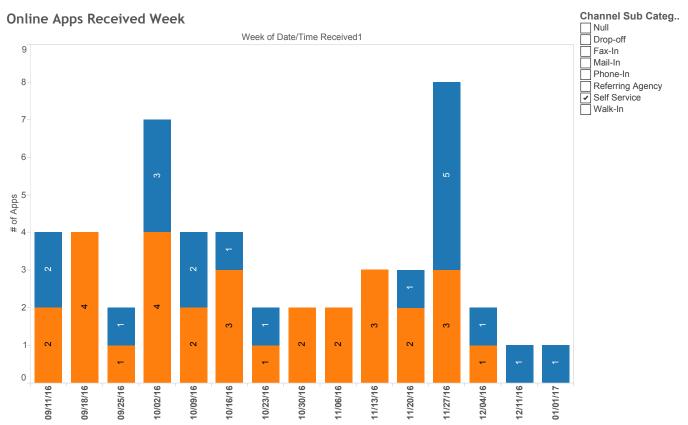
Applications by

Applications by

Online Applications Received by Week

Weekly Determinations Weekly
Determinations by
Channel

edit



This graph shows the number of SNAP applications submitted through the self service portal by the week in which they were received. This graph shows all applications, work in progress and determined.

Applications by Week Registered

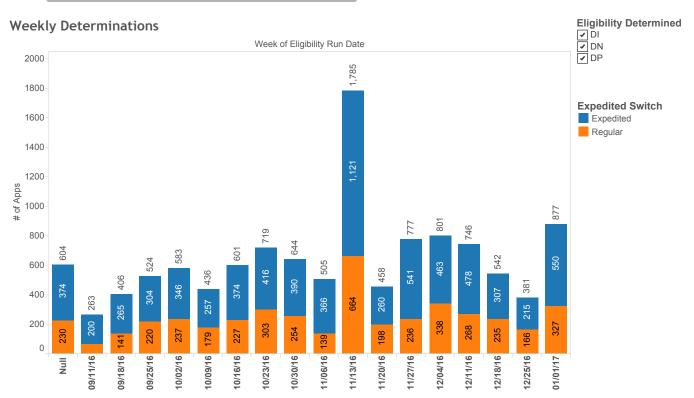
Online Applications
Received by Week

Weekly Determinations

Weekly
Determinations by
Channel

Expedited SNAP
Timeliness

Re gu l..



This graph shows the number of determinations by week for SNAP applications, and whether those applications were expedited or regular. The date used is the last date eligibility was run according to a custom extract from RI Bridges created in December 2016 for management purposes. This date is different from previous reports, and therefore data may differ. We continue to refine this data and extract to be as accurate as possible, and are investigating any "null" results or idiosyncracies.

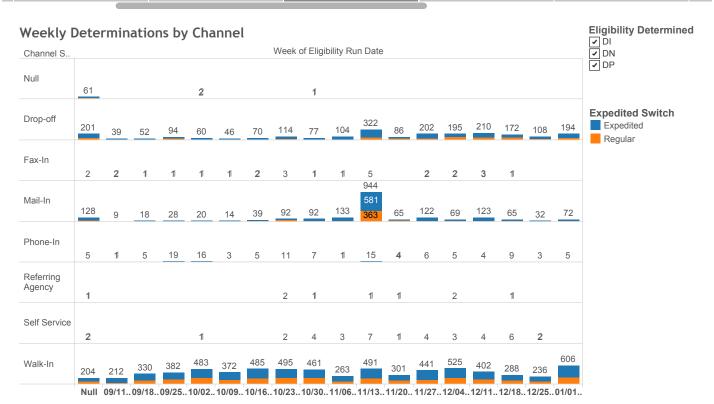
Online Applications
Received by Week

Weekly Determinations Weekly Determinations by Channel

Expedited SNAP

Regular SNAF

ys t...

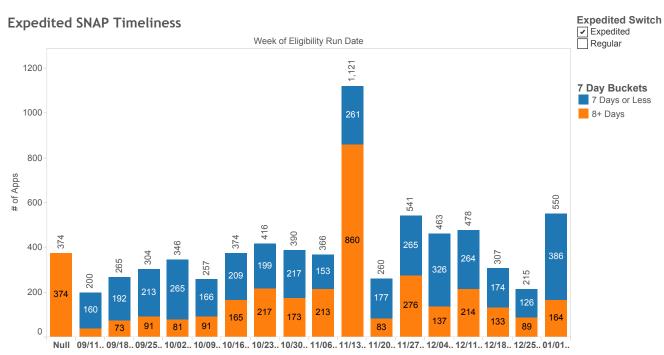


This graph shows the number of determinations by week for SNAP applications, and whether those applications were expedited or regular, by the channel through which that application was submitted. The date used is the last date eligibility was run according to a custom extract from RI Bridges created in December 2016 for management purposes. This date is different from previous reports, and therefore data may differ. We continue to refine this data and extract to be as accurate as possible, and are investigating any "null" results or idiosyncracies.

weekiy Determinations Weekly
Determinations by
Channel

Expedited SNAP Timeliness

Regular SNAF Timeliness Days to Register from Received - Raw Numbers

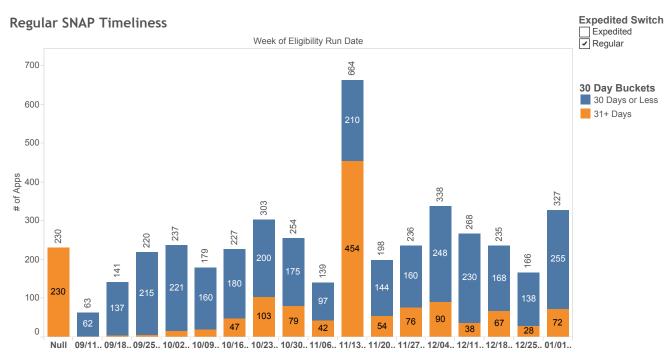


This graph shows the number of expedited determinations by week for SNAP applications, and whether those applications were determined within 7 days or receipt, or not. The days are calculated as the number of days from date application received and the date the final eligibility determination was rendered. This does not take in to account any weekends, holidays or anything else. It simply counts the number of days from received to eligibility rendered. Consequently, it is the most aggressive timeliness measure that we could use. The date used is the last date eligibility was run according to a custom extract from RI Bridges created in December 2016 for management purposes. This date is different from previous reports, and therefore data may differ. We continue to refine this data and extract to be as accurate as possible, and are investigating any "null" results or idiosyncracies.

Weekly
Determinations by
Channel

Expedited SNAP Timeliness

Regular SNAP Timeliness Days to Register from Received - Raw Numbers Days to Register from Received -Percentages Da ys t...



This graph shows the number of regular determinations by week for SNAP applications, and whether those applications were determined within 7 days or receipt, or not. The days are calculated as the number of days from date application received and the date the final eligibility determination was rendered. This does not take in to account any weekends, holidays or anything else. It simply counts the number of days from received to eligibility rendered. Consequently, it is the most aggressive timeliness measure that we could use. The date used is the last date eligibility was run according to a custom extract from RI Bridges created in December 2016 for management purposes. This date is different from previous reports, and therefore data may differ. We continue to refine this data and extract to be as accurate as possible, and are investigating any "null" results or idiosyncracies.

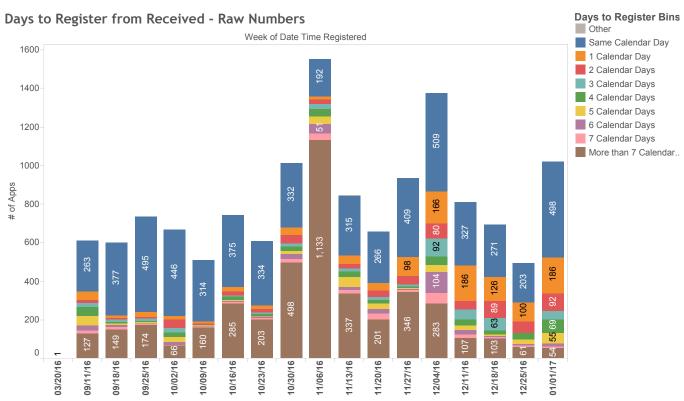
Expedited SNAP

Regular SNAP

Days to Register from Received - Raw Numbers

Days to Register from Received -Percentages Days to Register From Received -Consolidated Bins

IP R.



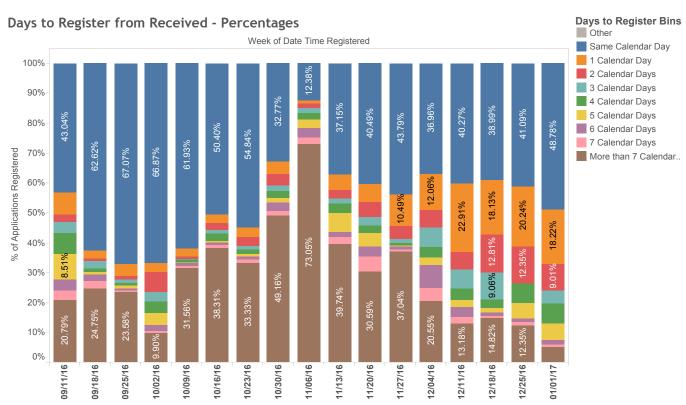
This graph shows the percent of applications that were registered in that week, by the number of days it took from received date to registered date. The formula counts the number of days, regarless of weekends or holidays. Anything marked same calendar day was received and registered the same day; 1 calendar day the next day, etc. Our goal is to register everything within 2 calendar days.

Regular SNAP

Days to Register from Received - Ray Days to Register from Received - Percentages

Days to Register from Received -Consolidated Bins

WIP Regular Applications Excel



This graph shows the percent of applications that were registered in that week, by the number of days it took from received date to registered date. The formula counts the number of days, regarless of weekends or holidays. Anything marked same calendar day was received and registered the same day; 1 calendar day the next day, etc. Our goal is to register everything within 2 calendar days.

Reg ular SN Days to Register from Received - Raw Numbers Days to Register from Received - Percentages

Days to Register from Received -Consolidated Bins

WIP Regular
Applications Exce

WIP Expedited
Applications Exce



This graph shows the percent of applications that were registered in that week, by the number of days it took from received date to registered date. The formula counts the number of days, regarless of weekends or holidays. Anything marked same calendar day was received and registered the same day; 1 calendar day the next day, etc. Our goal is to register everything within 2 calendar days.

Reg ular SN.. Days to Register from Received - Raw Numbers Days to Register from Received -Percentages Days to Register from Received -Consolidated Bins WIP Regular Applications Excel WIP Expedited Applications Excel

WIP Regula	Combo App Fs Complete						
Responsibility Status	30 Days or Fewer	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 + Days	Grand Total	
Customer	139	70	20	1		230	Expedited Switch
DHS	231	256	128	33	5	653	Expedited Switch
Other	59	64	41	8		172	
RDOC Overdue		9	7	3		19	Work in Progress ✓ AC
Grand Total	429	399	196	45	5	1,074	AP CP

This table shows for all work-in-progress (applications awaiting determination) the number of calendar days they have been pending since receipt. This is divided in to "responsibility status." To better define application status, we have developed a custom data query and split the responsibility based on the defintions below. We anticipate continuing to refine these statuses. We are actively using this chart to investigate whey applications have been work in progress for a significant period of time, including any technical, system or operational issues.

Responsibility status is defined as follows:

Customer - Includes any application where an application is pending more information from a client, or where an interview has been scheduled, or an interview was missed by the client.

DHS - Includes any application awaiting initial processing (intake) or final processing once an interview has been held or an applicant supplied additional information and an eligibility determination can now be made.

Other - Includes applications that have been authorized for payment, and/or reached an eligibility determination but not authorized, but remain in a "case pending" status. We are working through any applications that fall in to this category to understand any system, process or technical issues that may be holding up the application.

RDOC Overdue - Includes any application where RDOC was issued and the due date for that RDOC submission has passed. However, application has not yet been denied by an eligibility technician or by RI Bridges for failure to submit documentation.

Reg ular SN.. Days to Register from Received - Raw Numbers Days to Register from Received -Percentages Days to Register from Received -Consolidated Bins WIP Regular
Applications Exce

WIP Expedited
Applications Excel

WIP Expedi	Combo App Fs Complete							
Responsibility Status	7 Days or Less	8 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	120 + Days	Grand Total	
Customer	54	106	52	3	3	1	219	Expedited Switch
DHS	68	122	108	26	30	3	357	Expedited Switch Expedited Regular
Other	22	72	81	14	6	2	197	
RDOC Overdue			3				3	Work in Progress
Grand Total	144	300	244	43	39	6	776	✓ AC ✓ AP ✓ CP

This table shows for all work-in-progress (applications awaiting determination) the number of calendar days they have been pending since receipt. This is divided in to "responsibility status." To better define application status, we have developed a custom data query and split the responsibility based on the defintions below. We anticipate continuing to refine these statuses. We are actively using this chart to investigate whey applications have been work in progress for a significant period of time, including any technical, system or operational issues.

Responsibility status is defined as follows:

Customer - Includes any application where an application is pending more information from a client, or where an interview has been scheduled, or an interview was missed by the client.

DHS - Includes any application awaiting initial processing (intake) or final processing once an interview has been held or an applicant supplied additional information and an eligibility determination can now be made.

Other - Includes applications that have been authorized for payment, and/or reached an eligibility determination but not authorized, but remain in a "case pending" status. We are working through any applications that fall in to this category to understand any system, process or technical issues that may be holding up the application.

RDOC Overdue - Includes any application where RDOC was issued and the due date for that RDOC submission has passed. However, application has not yet been denied by an eligibility technician or by RI Bridges for failure to submit documentation.